



# HOCHSCHÜLER\*INNENSCHAFT KUNSTUNIVERSITÄT LINZ

Hauptplatz 8, 4020 Linz  
M: oeh.office@ufg.ac.at  
Sozialreferat

T: +43 732 7898 2320  
W: www.oeh.ufg.ac.at  
oeh.sozialreferat@ufg.at

F: +43 732 7898 82320  
FB: /oehKunstUniLinz  
T: +43 732 7898 2490

## GUIDELINES FOR APPLICANTS FOR TUITION FEE GRANTS

### 1. GENERAL GUIDELINES

Tuition fee grants awarded by ÖH Kunstuniversität Linz (branch of Austrian National Student Union) provide for a refund of already paid tuition fees under certain conditions, unless these fees are already refunded by other authorities. This form of support was established by ÖH Kunstuniversität Linz together with the Rectorate of Kunstuniversität Linz. Only regular degree students (Austrian or foreign nationals) may apply for such grants. The application deadline can be found on the ÖH website.

### 2. ELIGIBILITY

To receive a tuition fee grant, you must comply with the following prerequisites:

- You must be a regular degree student of Kunstuniversität Linz.
- You may have changed your degree programme two times at most, and in any case before expiry of the admission period of the 3rd semester at the latest.
- You may apply for a maximum of two semesters after the minimum duration of studies, and after the additional tolerance semesters have been exceeded.
- You must have successfully completed courses in the scope of 8 ECTS-credits.

### 3. APPLICATIONS MUST CONTAIN THE FOLLOWING DOCUMENTS:

Please enclose all documents as copies only, since they will not be returned!

- Residential registration form ("Meldezettel") of applicant
- Current student record sheet ("Studienblatt") and confirmation of enrolment ("Fortsetzungsbestätigung")
- Student identity card
- Transcript of records (list of all passed exams –"Studienerfolgsnachweis"-), or diploma examination certificate/s, bachelor's certificate/s, master's certificate/s
- Current certification of diploma thesis, master's thesis, bachelor's thesis or dissertation
- Tuition fee payment slip
- Copy of bank card (both sides)

### 4. FINAL PROVISIONS

All information furnished must be complete and correct. Incomplete or faulty applications will not be processed. False or erroneous information will entail instantaneous exclusion from tuition fee grants! To prevent any such difficulties, we kindly request you to submit your application in person during the office hours of the Hochschul\*innenschaft of Kunstuniversität Linz Social Affairs Office ("Sozialreferat") in Domgasse. In exceptional cases, applications may also be sent by post.

***The Social Affairs Office reserves the right to exceptions in individual cases in agreement with the chair team of the Hochschul\*innenschaft.***

Address: Hochschul\*innenschaft Kunstuniversität Linz  
c/o "Sozialtopf" (Social Fund)  
Hauptplatz 8  
4020 Linz

### OTHER POSSIBILITIES FOR RECEIVING BENEFITS

- Social Fund of the Austrian National Student Union
- general information: <https://www.oeh.ac.at/sozialfonds> (in german)
- Formulare: <https://www.oeh.ac.at/file/229/download?token=ab1Q7WVB> (in german)
- Housing Fund of the Austrian National Student Union for housing benefit (for link see Social Fund, in German)
- Childcare Fund of the Austrian National Student Union: studying parents may receive childcare benefit (for baby-sitter, daycare, crèche, kindergarten, after-school childcare, ...) (for link see Social Fund, in German)
- Mediation Fund of the Austrian National Student Union for the support of students who do not receive the financial support due to them by their parents despite their legal maintenance entitlement (for link see Social Fund, in German)
- Study benefit disbursed by the Federal Ministry of Education, Science and Culture (bm:bwk): in social emergency cases combined with good study progress, study-related costs that cannot be covered by other allowances (such as study benefits, grants for studies abroad, performance und research scholarships) and existing maintenance obligations are reimbursed; link: <https://www.bmwf.gv.at>
- Performance scholarship of Kunstuniversität Linz (form and information (in german): [http://www.ufg.ac.at/fileadmin/media/zentrale\\_verwaltung/studien\\_und\\_pruefungsabteilung/stipendien\\_und\\_preise\\_01/2017/Formular\\_FINAL\\_Leistungsstipendium\\_WS17\\_18.pdf](http://www.ufg.ac.at/fileadmin/media/zentrale_verwaltung/studien_und_pruefungsabteilung/stipendien_und_preise_01/2017/Formular_FINAL_Leistungsstipendium_WS17_18.pdf))
- Research scholarship of Kunstuniversität Linz (form and information (in german): [http://www.ufg.ac.at/fileadmin/media/zentrale\\_verwaltung/studien\\_und\\_pruefungsabteilung/stipendien\\_und\\_preise\\_01/2017/Formular\\_FINAL\\_Foerderstipendium\\_WS17\\_18.pdf](http://www.ufg.ac.at/fileadmin/media/zentrale_verwaltung/studien_und_pruefungsabteilung/stipendien_und_preise_01/2017/Formular_FINAL_Foerderstipendium_WS17_18.pdf))
- OeAD - Austrian agency for international mobility: [www.oead.at](http://www.oead.at)

For details, further information regarding the possibilities listed above and much more, please contact the ÖH Social Affairs Office of Kunstuniversität Linz, Hauptplatz 8, 4020 Linz during its office hours, consult the internet <http://www.ufg.ac.at/Sozial.21170.html> or send an e-mail to [oeh.sozialreferat@ufg.ac.at](mailto:oeh.sozialreferat@ufg.ac.at)

All data and information furnished will be dealt with confidentially and never passed on to third parties!